

Hidden Mountain Book of Policy

(Revised and Approved: January, 2016)

1 The Barony Defined

1.1 The Barony of Hidden Mountain (hereafter called the Barony) is a region within the Kingdom of Atlantia, being one of the Laurel Kingdoms of the Society of Creative Anachronism. The Barony geographically consist of the following counties in South Carolina: Beaufort, Berkeley, Charleston, Clarendon, Colleton, Dillon, Dorchester, Florence, Georgetown, Horry, Jasper, Marion, Orangeburg, and Williamsburg.

2 Basis of Policy

- 2.1 The Barony and its officers shall adhere to Corpora and the Kingdom Laws of Atlantia, which supersede Baronial policy in all things.
- 2.2 The Barony shall strive to follow the words of its Charter, being Granted on the 24th day of March AS XVLL by the hand of Their Royal Majesties Olaf and Aislinn.
- 2.3 Hidden Mountain Book of Policy (hereafter referred to as HMBP) shall be reviewed annually within the first quarter of the calendar year and a copy maintained by the Seneschal.
- 2.4 Changes to the HMBP shall be made by a majority vote at a Baronial Commons or Curia.
- 2.5 HMBP shall be maintained on the Baronial Web Page.

3 Offices

- 3.1 The Barony shall maintain offices as required by kingdom law, and may also include additional offices as deemed necessary.
- 3.2 All officers shall provide the Baron/Baroness with a courtesy copy of all reports and keep the Baron/Baroness abreast of any important issues affecting the Barony.
- 3.3 Office Vacancies
 - 3.3.1 All vacancies shall be published in the Mountain Mayhem and Baronial e-list prior to installing new officers.
 - 3.3.2 Written letters of intent (electronic or otherwise) shall be required for all officer applications and shall be submitted to the Seneschal.
 - 3.3.2.1 The Seneschal may set a deadline for receiving letters of intent for any office.
 - 3.3.3 All applications to any office require a popular vote at the Baronial meeting to determine if the Barony will recommend them to the respective Kingdom Officer for warranting.

- 3.3.4 Upon resignation or expiration of warrant, the outgoing officer will surrender all files, material, and equipment pertaining to their respective office within 14 calendar days to either the Seneschal or the new officer.
- 3.3.5 If an office suddenly becomes vacant, the outgoing Officer's primary (or “drop dead”) deputy may assume the office at the discretion of the Seneschal on an interim basis until the requirements are met for filling the office vacancy.
 - 3.3.5.1 If there is no deputy, then the Seneschal assumes the responsibilities of the office until a new officer is found.

3.4 Officer Removals

- 3.4.1 Officers who do not attend two consecutive meetings and who do not send in a report for two consecutive Baronial meetings may be recommended to their respective Kingdom Officer for removal.
- 3.4.2 Baronial Officers not in compliance with their Society, Kingdom, or Baronial laws or policies may be recommended to their respective Kingdom Officer for removal. The Seneschal shall attempt to contact the Baronial Officer prior to the recommendation.

4 Meetings

- 4.1 The time and location for the next Commons shall be decided at the current meeting and published in the Mountain Mayhem and on the email list.
- 4.2 Commons shall normally be held every other month.
- 4.3 Emergency changes may be relayed via the Telephone Tree. The Telephone Tree shall consist of the Baronial Seneschal who contacts the canton Seneschals, who will contact their respective group. The Baronial Seneschal shall contact the Baronial Officers.
- 4.4 Baronial Officers and canton Seneschals are expected to attend the bi-monthly Commons. If unable to attend, they should contact the Baronial Seneschal prior to the meeting. Officers not attending should send a report (preferably in writing.)
 - 4.4.1 The Seneschal may set a deadline for receiving the report.

5 Publications

- 5.1 All Baronial publications should go through the Baronial Chronicler's office.
- 5.2 The Barony shall publish a monthly newsletter in accordance with Kingdom Law.
 - 5.2.1 The newsletter shall be called the Mountain Mayhem.
 - 5.2.2 The Mountain Mayhem shall be available on the Baronial web page.
- 5.3 All letters of intent for territorial Baron and Baroness will be published in the Mountain Mayhem.

6 Events

6.1 Event Budget and Reports

6.1.1 HMBP will conform to Hidden Mountain Financial Policy in all matters regarding events and budgets.

6.2 Autocrat

6.2.1 Selection

6.2.1.1 Prospective Autocrats shall submit a bid which includes an Event Proposal form, a Budget, and Proof of membership through the event to the Baronial Seneschal and Exchequer.

6.2.1.2 If there are multiple event bids for the same event or event date then the event proposals will be presented to the populace at a Baronial meeting. A majority vote will determine the Autocrat.

6.2.2 Removal

6.2.2.1 If it is determined by the Seneschal and a major vote of Baronial Officers that the Autocrat for a Baronial Event is in willful noncompliance with Society, Kingdom or Baronial Laws or Policies, then the Autocrat will be removed as Autocrat for the event.

6.2.2.2 If an Autocrat is removed from Autocrat duties, the baronial Seneschal will handle the Autocrat responsibilities for the event until a new Autocrat is selected.

6.2.2.3 If an Autocrat is removed from Autocrat duties for an event, a new Autocrat will be selected through a majority vote of the Baronial Officers.

6.3 Event staff

6.3.1 The event staff shall be selected by the Autocrat.

6.3.2 Event staff must be in compliance with Society, Kingdom and Baronial Laws and Policies.

7 Baronial Property

7.1 HMBP will conform to the Hidden Mountain Financial Policy in all matters regarding Baronial Property.