

# **Tear-Sea's Shore Book of Policy**

Revised 3/2019

## **1. The Canton Defined**

- 1.1. The Canton of Tear-Sea's Shore is a subsidiary group within the Barony of Hidden Mountain.
- 1.2. The canton geographically consists of the following counties in South Carolina: Berkeley, Charleston, and Dorchester and any other ZIP codes assigned to the canton by the Kingdom of Atlantia.

## **2. Basis of Policy**

- 2.1. Tear-Sea's Shore Canton Policy is based upon and shall be superseded by: Published Policies of the Kingdom of Atlantia, Kingdom of Atlantia Law, Corpora, State Law and Federal Law.
- 2.2. The Tear-Sea's Shore Book of Policy shall be reviewed annually within the first quarter of the calendar year.
- 2.3. Any changes to the Tear-Sea's Shore Book of Policy shall be made by a majority vote at a canton meeting.
- 2.4. Copies of the Tear-Sea's Shore Book of Policy and the Tear-Sea's Shore Financial Policy shall be maintained by the canton seneschal and made available to any member upon request.
- 2.5. Following the annual review the Tear-Sea's Shore Book of Policy and the Tear-Sea's Shore Financial Policy shall be submitted for publication in the Mountain Mayhem, the newsletter of the Barony of Hidden Mountain.
- 2.6. The Tear-Sea's Shore Book of Policy and the Tear-Sea's Shore Financial Policy shall also be published upon the official canton web page and any unofficial canton web site (e.g., Facebook), when feasible and allowed by the web policies of the Society for Creative Anachronism and the Kingdom of Atlantia.

## **3. Offices**

- 3.1. The canton shall maintain offices as required by Corpora, the laws of the Kingdom of Atlantia and approved policies of the Society for Creative Anachronism and the Kingdom of Atlantia.
- 3.2. The canton may also maintain additional offices as deemed necessary for the proper functioning of the canton.
- 3.3. All officers in the functioning of their offices shall follow Corpora, the laws of the Kingdom of Atlantia, approved policies of the Society for Creative Anachronism and the Kingdom of Atlantia, the Tear-Sea's Shore Book of Policy and the Tear-Sea's Shore Financial Policy.
- 3.4. The duties of all officers of the canton shall include attendance at canton meetings. Any officer unable to attend a given canton meeting is expected to provide the canton seneschal with a report prior to the time specified for the beginning of the meeting.
- 3.5. Office Vacancies
  - 3.5.1. Any vacancy shall be announced at canton meeting and, when feasible and allowed by the web policies of the Society for Creative Anachronism and the Kingdom of Atlantia, published on the canton web page, any unofficial canton web site (e.g., an unofficial page on Facebook) and the Mountain Mayhem, the newsletter of the Barony of Hidden Mountain.
  - 3.5.2. Statements of intent are required for all officer applications and in normal circumstances must be submitted in paper or electronic form to the canton seneschal by the deadline stated in the vacancy notice.
  - 3.5.3. Any application for canton office requires the approval by a majority vote of the populace at a canton meeting to determine if the canton will recommend the applicant to the relevant kingdom officer for warranting.

- 3.5.3.1. If no warrant by a kingdom officer is required, the applicant may enter into office immediately upon approval by a majority vote of the populace at a canton meeting.
- 3.5.4. Once a new officer has been warranted or otherwise entered into office, the outgoing officer will surrender all files, material and equipment pertaining to their office to either the seneschal or the incoming officer as soon as possible.
- 3.6. Emergency Office Vacancies
  - 3.6.1. If an office suddenly becomes vacant, the outgoing officer's primary (or "drop dead") deputy may temporarily assume the duties of the office at the discretion of the canton seneschal until the office may be permanently filled.
  - 3.6.2. If there is no deputy willing and able to assume the duties of the office, then the canton seneschal must fulfill any responsibilities of the office, including filing of any required reports until the office may be permanently filled
- 3.7. Removal of Officers
  - 3.7.1. After a majority vote of the populace at a canton meeting any officer who fails to attend two consecutive canton meetings without providing a report for those meetings may be recommended by the canton seneschal to the relevant kingdom officer for removal from office.
  - 3.7.2. Any officer not in compliance with Corpora, the laws of the Kingdom of Atlantia, approved policies of the Society for Creative Anachronism and the Kingdom of Atlantia, the Tear-Sea's Shore Book of Policy and the Tear-Sea's Shore Financial Policy may be recommended by the seneschal to the relevant kingdom officer for removal from office on an emergency basis without a majority vote of the populace.
    - 3.7.2.1. Any such emergency recommendation for removal from office should be preceded by strenuous efforts by the canton seneschal to contact the officer for explanation and/or remediation of the compliance failures.
    - 3.7.2.2. Documentation of such efforts should be included in the recommendation to the kingdom officer and in the canton seneschal's quarterly report and permanent records.

#### **4. Meetings**

- 4.1. Times and locations for canton meetings must, when possible, be decided by a vote of the populace at a canton meeting.
- 4.2. No more than two months may elapse between any two canton meetings.
  - 4.2.1. The times and locations of canton meetings should be established as far in advance as possible. Ideally, a schedule of canton meetings should be established for six months in advance to facilitate planning for members of the canton.
- 4.3. The times and locations of all canton meetings must be published, when feasible and allowed by the web policies of the Society for Creative Anachronism and the Kingdom of Atlantia, the canton web page, any unofficial canton web site (e.g., an unofficial page on Facebook) and the Mountain Mayhem, the newsletter of the Barony of Hidden Mountain.
- 4.4. Emergency changes to the time and/or location of a canton meeting may be made by the canton seneschal in consultation with other canton officers.
  - 4.4.1. Any change to the time and/or location of a previously scheduled canton meeting must be published, when feasible and allowed by the web policies of the Society for Creative Anachronism and the Kingdom of Atlantia, on the canton web page, any unofficial canton web site (e.g., an unofficial page on Facebook) and the Mountain Mayhem, the newsletter of the Barony of Hidden Mountain.

4.4.2. Officers and members of the canton may also be notified of a change to the time and/or location of a previously scheduled canton meeting by telephone call from the canton seneschal and/or assigned deputies on a telephone tree.